

Business Management System

Section 11: Environment

Part 6 – Carbon Footprint Policy

Document Record		
Rev	Changes	Date
1	Original	1 st September 2023
2	Review	30 th August 2024
3	Review	1 st September 2025

CARBON FOOTPRINT POLICY DOCUMENT

This Company is committed to reduce its environmental impact, where practicable. Carbon reducing measures will form an integral part of the overall Company Strategy and will help to improve operational performance and a reduction in potentially harmful emissions to land, water, and air. Our aim is for a 0% carbon balance to be achieved within a realistic and achievable period with a target date to be set once the directors have analysed all business operations. To help achieve carbon neutrality, the Company will:

- Comply with all current energy legislation, seeking to meet or better legislative targets
- Minimise waste, promote recycling, and the use of recycled products to help reduce the amount of waste sent to landfill
- Continue to promote and design energy efficient, and therefore carbon reducing equipment, on behalf of clients
- Promote environmental awareness and responsibility amongst employees and others and seek to continuously improve Company environmental performance
- Actively promote “video conferencing” as a means of reducing travelling
- Evaluate the potential benefits of carbon off-setting
- Actions developed to date include.
 - Integration of environmental issues into all aspects of the decision making processes
 - Sustainable sourcing Purchasing Policy
 - Installation of energy efficient, and therefore carbon reducing equipment throughout Company premises
 - Vehicle sharing policy
 - The assessment and procurement of fuel-efficient vehicles

This policy clearly identifies the responsibilities and procedures for achieving the Company’s stated objectives in all aspects of its activities leading to improved environmental performance, including reductions in both CO₂, and methane emissions.

Jamie Spinks, Director

A handwritten signature in blue ink, appearing to be 'J Spinks', written over a light blue horizontal line.

1st September 2025